DISTRICT OF UCLUELET

MINUTES OF THE REGULAR COUNCIL MEETING HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE Tuesday, March 27, 2018 at 7:30 PM

Present:

Chair:

Mayor St. Jacques

Council:

Councillors McEwen, Mole and Oliwa Carolyn Bidwell, Acting CAO/Chief Financial

Staff:

Officer Marlene Lagoa, Deputy Municipal Clerk

Regrets:

Mark Boysen, Chief Administrative Officer; Councillor Noel

- 1. CALL TO ORDER
 - 1.1 Mayor St. Jacques called the meeting to order at 7:30 PM.
- 2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY
 - 2.1 Council acknowledged the Yuułu?ił?atḥ First Nations on whose territories the District of Ucluelet operates.
- 3. ADDITIONS TO AGENDA
 - 3.1 There were no additions to the agenda.
- 4. APPROVAL OF AGENDA
 - 4.1 March 27, 2018 Regular Agenda
- 2017-001

It was moved by Councillor McEwen and seconded by Councillor Oliwa

THAT Council approve the March 27, 2017 Regular Agenda as presented.

CARRIED.

- 5. ADOPTION OF MINUTES
 - 5.1 March 13, 2018 Regular Minutes
- 2017-002

It was moved by Councillor Oliwa and seconded by Councillor McEwen
THAT Council approve the March 13, 2018 Regular Minutes as presented.

CARRIED.

- 6. UNFINISHED BUSINESS
 - 6.1 There was no unfinished business.
- 7. MAYOR'S ANNOUNCEMENTS
 - 7.1 There were no announcements.

8. PUBLIC INPUT, DELEGATIONS & PETITIONS

8.1 Public Input

There were no members of the public who wished to speak.

Councillor Mole arrived at 7:35 PM.

9. CORRESPONDENCE

9.1 Request for Support of Pre-hospital Critical Care Petition BC Heros

2017-003 It was moved by Councillor McEwen and seconded by Councillor Oliwa

THAT the District sign the BC HEROS online petition.

CARRIED.

2017-004 It was moved by Councillor McEwen and seconded by Councillor Oliwa

THAT Council direct Staff to send a letter to BC HEROS inviting them to make

a presentation to Council.

CARRIED.

9.2 BC Community Forest Association Conference & AGM Susan Mulkey, BCCFA

2017-005 It was moved by Councillor McEwen and seconded by Councillor Oliwa

THAT correspondence item, "BC Community Forest Association Conference & AGM" be referred to CAO Mark Boysen and Councillor Noel for review.

CARRIED.

9.3 Cannabis Sales Revenue Sharing Reply Ministry of Municipal Affairs and Housing

2017-006 It was moved by Councillor Oliwa and seconded by Councillor McEwen

THAT Council receive correspondence item, "Cannabis Sales Revenue

Sharing Reply" for information.

CARRIED.

10. INFORMATION ITEMS

10.1 Employer Health Tax Implications
Mayor Nicole Reed, City of Maple Ridge

2017-007 It was moved by Councillor Oliwa and seconded by Councillor McEwen

THAT Council refer correspondence item, "Employer Health Tax Implications"

to Staff and direct Staff to report back to Council.

CARRIED.

10.2 Order of British Columbia - 2018 Call for Nominations

BC Honours & Awards

2017-008

It was moved by Mayor St. Jacques and seconded by Councillor Oliwa

THAT correspondence item, "Order of British Columbia - 2018 Call for Nominations BC Honours & Awards" be forwarded to the various societies and posted to the website.

CARRIED.

10.3 Consolidated Strategic Landfill Diversion Program Alberni-Clayoquot Regional District

Mayor St. Jacques provided an update on the funding and status of the ACRD Landfill Diversion Program. Council members discussed opportunities for backyard composting and regional composting.

10.4 Asset Management Implementation Project Alberni-Clayoquot Regional District

2017-009

It was moved by Councillor Oliwa and seconded by Councillor McEwen
THAT Council receive information items, 10.1, 10.2, 10.3 and 10.4 as a block.
CARRIED.

11. COUNCIL COMMITTEE REPORTS

11.1 Councillor Sally Mole

Deputy Mayor January – February

Food Bank on the Edge

 The Great Chowder Chow Down raised the same amount of funds as the year before even though attendance was lower.

11.2 Councillor Marilyn McEwen Deputy Mayor March – April

Vancouver Island Regional Library Board – Trustee

- The first regular meeting of the Board of Trustees was held March 17th.
- Received a presentation on the new STEM (Science, Technology, Engineering, and Math) program for 2018.
- Revised board policies on procurement, tangible capital assets and amortization, and security video surveillance policy.
- Received an update on facilities. The Ucluelet Branch report for 2017 included: 10% increase in membership; 100% increase in number of programs with 58% increase

in attendees; and 100% increase in number of childrens programs with 10% increase in attendees.

=> Other Reports

- Barkley Community Forest Open House held March 14.
 The event was well attended and a lot of good information was presented.
- Attended the Tourism Vancouver Island and Destination BC's Launch event on March 16th. Reviewed the South Central Island's Destination Development Strategy final draft and discussed next steps. Key feedback provided was the addition of information related to surfing and the potential ferry route from Port Alberni.
- Councillor Mole suggested that Ucluelet reach out to the Vancouver Island North Film Commission to highlight possible filming locations including both public property and private residences.

It was moved by Councillor Mole and seconded by Councillor McEwen.

THAT Council invite Joan Miller from the Vancouver Island North Film Commission to visit Ucluelet to meet with Council and provide an update.

CARRIED.

11.3 Councillor Mayco Noel

Deputy Mayor July – October

There were no committee reports from Councillor Noel.

11.4 Councillor Randy Oliwa

Deputy Mayor May – June

There were no committee reports from Councillor Oliwa.

11.5 Mayor Dianne St. Jacques

Alberni-Clayoquot Regional District Board

- ACRD budget meeting was held on March 23rd.
- Discussed the \$6 million Gas Tax Funding received for landfill diversion. The total cost is \$18.4 million. Landfill is the ACRD's largest expense.
- ACRD only collects 33% of their total budget from taxes.
- The Regional Hospital District will be paying for 40% of the

2016-10

cost of a new helipad.

=> Other Reports

- Met with RCMP Sargent Mancini to discuss attending an in-camera meeting with Council in April as well as the local detachment's staffing challenges.
- Councillor Mole noted that there is a recent UBCM briefing on RCMP which she will circulate to members of Council.
- Hosted a March 26th visit with Minister Popham that included a tour of Ucluelet Harbour Seafoods and the Barkley plant. Representatives from the two First Nation neighbours were also in attendance.

2016-11

It was moved by Councillor Mole and seconded by Councillor McEwen.

THAT Council receive the committee reports as presented.

CARRIED.

12. REPORTS

12.1 Community Emergency Preparedness Fund - EOC Kits and Training

Mark Boysen, Chief Administrative Officer

2017-012

It was moved by Councillor McEwen and seconded by Councillor Oliwa

THAT Council approve recommendation 1 and 2 from report item, "Community Emergency Preparedness Fund - EOC Kits and Training" which states:

- 1. THAT Council support Staff in the application for an Emergency Operation Centre (EOC) grant affiliated with the Community Emergency Preparedness Fund (CEPF) that is administered by the Union of British Columbia Municipalities (UBCM); and
- 2. THAT Council authorize the award of a sole source contract that is the basis for the grant submission.

CARRIED.

12.2 Cheque Listing - January & February 2018 Marlene Lagoa, Deputy Municipal Clerk

2017-013

It was moved by Councillor Oliwa and seconded by Councillor Mole

THAT Council approve recommendation 1 from report item, "Cheque Listing - January & February 2018" which states:

1. THAT Council receive the District of Ucluelet's January and February 2018 Cheque Listings for information.

CARRIED.

13. OTHER BUSINESS

13.1 There was no other business.

14. QUESTION PERIOD

14.1 There were no members of the public who wished to speak.

15. ADJOURNMENT

15.1 Mayor St. Jacques adjourned the regular meeting at 8:01 PM.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday, March 27, 2018 at 7:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.

Dianne St. Jacques

Mayor

Mark Boysen

CAO